

The Rules and Regulations of  
ShakespeareOFF 2020 Competition

The Competition is organised by the Gdańsk Shakespeare Theatre  
and Theatrum Gedanense Foundation – hereinafter referred to as the Organizer, as part of  
The 24th Edition of Shakespeare Festival  
in Gdańsk  
hereinafter referred to as the Festival.

§1

General provisions

1. The aim of the Competition is the selection and presentation of the most interesting artistic events based on, or inspired by, the works of William Shakespeare, produced by independent artists from Poland and abroad, as part of the ShakespeareOFF programme at the 24<sup>th</sup> Gdańsk Shakespeare Festival.
2. Theatres and independent artists from Poland and abroad can apply for the Competition, except for the theatres which participate at the Golden Yorick Competition and the Laureates of the Competition supporting artistic projects as part of the ShakespeareOFF Programme of the 24<sup>th</sup> Shakespeare Festival in Gdańsk.
3. Cultural institutions and art schools cannot apply for the Competition.
4. The Organizer reserves the right to invite artistic events as part of the ShakespeareOFF Programme of the Festival, which will be presented outside of the Competition. These events will not be subject to evaluation by the ShakespeareOFF 2020 Competition Jury.
5. As part of the ShakespeareOFF Programme of the 24<sup>th</sup> Shakespeare Festival in Gdańsk artistic events selected during the Competition supporting artistic projects as part of the ShakespeareOFF 2020, will also be presented. These events will not be subject to evaluation by the ShakespeareOFF 2020 Competition Jury.
6. ShakespeareOFF Programme assumes the presentation of events based on different forms of artistic expression, such as: drama theatre (small theatrical forms), monodrama, puppet theatre, dance theatre, pantomime, concert, performance, happening, stand-up, cabaret, street theatre, film, etc.
7. The subject area of all submitted artistic events must relate to William Shakespeare's works, or must be directly inspired by them.
8. ShakespeareOFF 2020 is a part of "Shaking the Walls" project, co-financed as part of European Union's Creative Europe programme. The aim of the project is the artistic interpretation of walls, divisions, borders – physical or metaphorical – everything that separates people from each other, both individuals, as well as social or ethnic groups, including nations and countries. The topic of "Shaking the Walls" project is the keynote theme of ShakespeareOFF 2020.
9. The presentations of artistic events as part of the ShakespeareOFF Programme of the 24<sup>th</sup> Shakespeare Festival will be held in various stage and urban spaces, or others in the Tri-city area. The Organizer will make every effort to ensure the presentation of artistic events in the venues which comply with their technical requirements.
10. The presentations of artistic events as part of the Competition, will be evaluated by the Jury appointed by the Director of the Gdańsk Shakespeare Theatre Jerzy Limon.
11. The curator of ShakespeareOFF 2020 is Katarzyna Knychalska.
12. The dates of the artistic events' presentations as part of the ShakespeareOFF Programme of the 24<sup>th</sup> Shakespeare Festival will be settled by the Organizer directly with

the short-listed Participants. The Organizer will be authorized to change these dates depending on the restrictions related to the prevention of coronavirus SARS-CoV-2 spreading, as well as the concerns related to epidemiological threat. The Organizer will inform the short-listed Participants about the change of term well in advance, depending on the circumstances under which the decision about the change will be taken.

## §2

### Applications and qualification

1. Application for the Competition consists of the Application Form, attachments to the Form mentioned in its content, including in particular the link to the video recording, or – in the absence of such recording – a detailed description of the project/script. The Application Form, together with the list of attachments, is available as Attachment No1 of these Rules and Regulations, as well as posted online at [www.festiwalszekspirowski.pl](http://www.festiwalszekspirowski.pl).
2. The deadline for entries for the Competition is July 30, 2020, 3pm. Application documents mentioned in point 1, §2 should be sent to: [fs.szekspiroff@gmail.com](mailto:fs.szekspiroff@gmail.com). The acknowledgement of receipt of the application will be a return e-mail message from the Organizer.
3. Submitting the Application Form implies acceptance of the Rules and Regulations by the Competition Participant, as well as giving consent to the processing of personal data by the Organizer, in accordance with the Law from May 10, 2018, on personal data protection (Dz.U. 2018 poz. 1000), in order to determine the Competition, including publication of the results and promotion of artistic projects.
4. As noted in Art. 2 of the law from February 4, 1994, on copyright and related rights, the Competition Participant undertakes to obtain an authorisation from the rightholders in respect of copyright and related rights to use someone else's works in the notified project (if these are present) and declares to be legally and financially responsible for any claims reported to the Organizer related to the above mentioned.
5. The Selection Committee, which will include the Artistic Director of the Gdańsk Shakespeare Festival, ShakespeareOFF 2020 Curator and the Festival Coordinator, will decide on the qualification for the Competition.
6. The decision of the Selection Committee will be made until 10 days after the deadline for sending the applications. The Organizer will notify the selected artists by sending e-mail message to the address provided in the application form.
7. In case of any missing information in the Application Form and/or other attachments, the Organizer will request the Participant to complete them within 7 days since the deadline for the entries for the Competition. The Organizer may demand further explanations or information concerning the notified project from the Participant.
8. The Organizer reserves the right to qualify for the Competition conditionally – depending on the received answers for the additional questions.
9. The Organizer reserves the right to change the deadline for sending the applications, which will be announced on the website [www.festiwalszekspirowski.pl](http://www.festiwalszekspirowski.pl).

## §3

### The Organizer's and Participants' Obligations

1. The Organizer will provide:
  - 1) The technical support for the rehearsal time and the presentation of the artistic events.
  - 2) Partial reimbursement of the costs connected with the double presentation of the artistic event (including: transport, accommodation, honorariums) in the amount of maximum

- PLN 4.000 gross. The Organizer decides on the level of funding after looking at the requirements of the artistic event's presentation.
- 3) Necessary technical equipment (within technical capabilities), resulting from the submitted technical rider. The information regarding available technical equipment of the presentation's venue will be provided by the Organizer to the qualified groups, following the decision of the Selection Committee.
  - 4) ShakespeareOFF 2020 badges for the Participants of the ShakespeareOFF programme, which will entitle to a free entry (a specified amount agreed with the Organizer, as part of the empty seats) for the performances at the Festival.
  - 5) The promotion of artistic events presented as part of the ShakespeareOFF programme in all the materials and promotional channels of the Festival.
  - 6) The Organizer will make every effort to present the competing artistic events at different times than those of the Festival's main stage as well as other presentations of the ShakespeareOFF programme.
2. The participants commit themselves to:
- 1) Send all advertising and promotional materials of the submitted event: a description of the event (including the duration), posters, pictures, trailers.
  - 2) Send answers to the additional questions from the Organizer within 7 days from the date of receipt of the information about being qualified for the Competition.
  - 3) Adjust the technical rider to the technical conditions of the venues at the Organizer's disposal, determine the work schedule, assuming time for assembly, disassembly and rehearsal.
  - 4) Obtain the consents and authorisations, required by law, for the use of works covered by copyright during the artistic event, and attach them to the application.
  - 5) Cover the costs related to the presentation of the event during Festival, which exceed the Organizer's funding.
  - 6) Respect the principles established by the Organizer regarding entry to the performances as part of the 24<sup>th</sup> Shakespeare Festival.

#### §4

##### Prizes in the Competition

1. The Organizer will appoint a three-person Jury, which is obliged to watch all artistic events taking part in the Competition.
2. The Organizer will devote a total amount of PLN 15.000 on the prizes in the Competition. The division of the prize fund will be made by the Jury after watching all artistic events, with an indication that maximum 4 prizes can be awarded – with notification that one of them, at the amount of PLN 3000, will be a Special Prize for the most interesting interpretation of the main theme of the ShakespeareOFF 2020 competition – “Shaking the Walls” (in accordance with § 1., point 8).
3. The Organizer also establishes an honorary Audience Award, which can be given to one of all the events presented as part of the ShakespeareOFF 2020 programme during Festival.
4. The Audience Jury will be composed of all the people who buy a separate pass for the events of ShakespeareOFF 2020 programme at the Festival (max. 15 passes). The Audience Jury will cast their vote for one, chosen artistic event. The one with the biggest number of votes will be the winner.
5. The Organizer also sets up an honorary “Shakespeare Daily” Award, which can be given to one of all the events presented as part of the ShakespeareOFF programme during the Festival.

6. "Shakespeare Daily" Award is granted by the journalists of the "Shakespeare Daily" Festival Newspaper.
7. The verdict will be announced and the prizes awarded during the Final Gala of the 24th Shakespeare Festival.
8. The verdict will be made public in a press release prepared by the Shakespeare Festival Press Office, as well as posted on the website: [www.festiwalshakespeare.pl](http://www.festiwalshakespeare.pl).

## §5

### Copyright

1. By submitting the application the Participant declares to possess full copyright and related rights of the submitted artistic event, or a contract or licence agreements enabling the presentation of this event. The Participant also declares to be solely entitled to the rights relating to the public staging or the presentation of the submitted artistic event, and that none of the actors, performers, interpreters or any other persons who participate directly, or indirectly, in the public staging, or the presentation of the artistic event, possesses the right to any claims in relation to the public staging or presentation.
2. By submitting the application the Participant declares and guarantees that the notified artistic event will be the result of artistic activity of its participants and it will not infringe copyright, related and subsidiary rights, or third party rights.
3. By submitting the application the Participant grants the Organizer free of charge, non-exclusive license to use the artistic event in the field of public staging or presentation – on condition of being qualified for the Competition.
4. By submitting the application the Participant consents to recording by the Organizer, or any person authorized by him/her, of the staging or presentation of artistic event, in the form of photos, or audio, or video, or audiovideo (regardless of the system or recording format), as well as agrees to their free use – whether in whole or in part, both in original form and a transformed one, in order to present and promote the Organizer's activity, in the field of recording, publication, reproductions, public display in such a way that everyone has access to the record, copying the content into computer memory and multimedia network, including Internet, usage in textual and audiovisual transmissions, marketing, public performances or public reproduction – on condition of being qualified for the Competition.

## §6

### Final provisions

1. The Organizer reserves the right to introduce changes in the Rules and Regulations.
2. The Organizer reserves the right to withdraw the decision regarding the qualification for the Competition in the case of failing to comply with the requirements as described in points 1 – 4 on the Participants' obligations, and point 3 below.
3. All shortlisted Participants are obliged to make – on the Organizer's demand – separate statements in the field described in §5.
4. Participants shall be fully, exclusively responsible for the content of the presented artistic events, including in particular the correct and lawful use of the works covered by copyright.

## §7

### Processing of personal data

1. The data administrator is The Gdańsk Shakespeare Theatre. You can contact the Administrator in the following ways:
  - by letter, to the Administrator's address indicated above,

- by phone: +48 58 351 01 51

- by e-mail: [sekretariat@teatrszekspirowski.pl](mailto:sekretariat@teatrszekspirowski.pl).

2. The Administrator has appointed a Data Protection Officer. It is a contact person for all aspects related to personal data processing and exercise of rights related to data processing. You can contact the Officer via e-mail: [iod@teatrszekspirowski.pl](mailto:iod@teatrszekspirowski.pl).
3. Personal data will be processed for the purposes related to the realisation of the Competition based on Article 6 (1)(a) European Parliament and EU Council Directive 2016/679 dated 27.04.2016 on protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing directive 95/46/WE (general data protection regulation). Personal data processed fall within the category of ordinary data, namely: first name, surname, phone number, address, e-mail address.
4. Personal data may be provided to relevant entities, in particular external entities dealing with IT and legal services for the Administrator, or institutions legally authorised to control the Administrator's activities or institutions authorised to obtain personal data pursuant to applicable law provisions.
5. Personal data will be stored for the period necessary to conduct the Competition, settle it up, comply with the obligations incumbent on the Administrator, or until the consent is withdrawn, and as regards the use of data for promotional, documentation and marketing purposes, until the consent is withdrawn.
6. The rights in relation to processing of personal data are: the right to access your personal data, correct them, remove or limit the processing, as well as the right to object, to demand that processing the data be ceased, and the right to data portability – in the cases and under the conditions laid down in the GDPR, as well as the right to lodge a complaint to the Inspector General for Personal Data Protection (based at 2 Stawki Street in Warsaw) 00-193 Warsaw
7. Providing personal data is voluntary, but it is a prerequisite for the contract conclusion. If the personal data are not provided, it will not be possible to conclude the contract.
8. Personal information will not be subject to automated decision making or profiling.
9. Personal data will not be transferred to a third country.